



CITY OF
BRIER
ESTD 1965

PUBLIC WORKS APPLICATION

Permit No.: _____

Assoc. Permits.: _____

Instructions for Applicants

Please read and follow all instructions on your application carefully. Most permits require additional permit information such as worksheets, certifications, letters, reports or plans. Refer to the application forms for required information. Staff will not process incomplete applications. See the current Fee Schedule for a complete list of charges, available online. The City of Brier accepts check or cash only.

Permit Type

- | | | |
|---|---|---|
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Sanitary Sewer, Public | <input type="checkbox"/> Side Sewer |
| <input type="checkbox"/> House Moving | <input type="checkbox"/> Sanitary Sewer, Septic * | <input type="checkbox"/> Stormwater Discharge |
| <input type="checkbox"/> Land Disturbing Activity | * Conditional Use Permit Required | <input type="checkbox"/> Stormwater Facility |
| <input type="checkbox"/> Right-of-Way Use | <input type="checkbox"/> Sanitary Sewer, Repair – Major | <input type="checkbox"/> Tree Removal – Major |
| <input type="checkbox"/> Right-of-Way Vacation | <input type="checkbox"/> Sanitary Sewer, Repair – Minor | <input type="checkbox"/> Tree Removal – Minor |

Please Print or Type Legibly

Description of Work:			
Proposed Start Date:		Proposed Completion Date:	
Site Address / Location:			
Subdivision:		Lot No.:	
Property Owner(s):		Phone:	
Address:		Cell:	
City:	State:	Zip:	Fax:
E-Mail:			
Contractor Name:		Phone:	
Address:		Cell:	
City:	State:	Zip:	Fax:
State Contractor's License No.:		City Business License No.:	
Contact Person, if different:		Phone:	
E-Mail:		Cell:	
Subcontractor Name:		Phone:	
State Contractor's License No.:		City Business License No.:	

Revision Date: February 26, 2025



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I certify that the information provided in this application, including all attachments, is true and correct to the best of my knowledge and that I am or represent the owner and am acting with the owner's full knowledge and consent. I understand that this application does not constitute approval of permits and/or work to be performed and that...

Initials

_____ ... It is the applicant's responsibility to request required inspections a minimum of twenty four (24) hours in advance at (425) 775-5440.

_____ ... Issuance of a permit does not in any way replace, modify or waive any requirement for the compliance of the proposal with other applicable standards or regulations. It is the responsibility of the owner / applicant to become aware of the requirements of the Brier Municipal Code (BMC). The approval of any plans does not guarantee that all provisions of applicable codes have been met.

_____ ... This permit applies only to the property for which it is approved and is non-transferable.

_____ ... An application may be amended only in writing.

_____ ... Submittal of this application grants city officials the right of entry to the project site during reasonable hours.

_____ ... Items with any typewritten information must be 10-point font or larger to ensure legibility of scanned documents.

_____ ... One original set of City-approved plans and the issued permit shall be on site at all times. Removal, mutilation or concealment of the permit before final approval is punishable by law.

_____ ... By submitting this application, I consent to pay additional inspection costs, if any, and any fees incurred for engineering or outside consultant review.

Signature of Owner/Agent: _____ Date: _____

Please Print Name: _____

FOR CITY USE ONLY			
Received By:		Receive Date:	Deposit Amount: \$
Receipt No.:			
Subtotal	Permit Type	Fees and Charges	
\$	Demolition	<input type="checkbox"/> Application Fee: \$400 <input type="checkbox"/> Sewer Capping Fee: \$190	
\$	House Moving	<input type="checkbox"/> Application Fee: \$300 <input type="checkbox"/> Pre-Move Inspection Fee: \$130	
\$	Land Disturbing Activity	<input type="checkbox"/> Plan Review Fee: \$ <input type="checkbox"/> Permit Fee: \$	
\$	Right-of-Way	<input type="checkbox"/> Use – Fee per Resolution: \$ <input type="checkbox"/> Vacation – Review Deposit: \$1,000	
\$	Sanitary Sewer	<input type="checkbox"/> Side Sewer: \$320 <input type="checkbox"/> Lot Size (SF): <input type="checkbox"/> Area Charge: <input type="checkbox"/> Connection Fee (Brier): \$1,875 <input type="checkbox"/> Connection Fee (AWWD):	
\$	Stormwater	<input type="checkbox"/> Facility: \$950 <input type="checkbox"/> Connection: \$1,875 <input type="checkbox"/> See Building Permit	
\$	Stormwater Discharge	<input type="checkbox"/> Single-Family: \$125 <input type="checkbox"/> All Other Uses: \$375	
\$	Telecommunications	<input type="checkbox"/> Franchise or ROW Use Authorization Deposit: \$2,000	
\$	Telecomm. ROW Use	<input type="checkbox"/> Use – Fee per Resolution: \$	
\$	Tree Removal	<input type="checkbox"/> Major – \$225 + \$25/Tree: \$ <input type="checkbox"/> Minor – \$37.50 + \$25/Tree: \$	
\$	Street Cleaning Deposit	<input type="checkbox"/> Standard: \$615 <input type="checkbox"/> Other: \$	
Total Fees: \$		Issued By:	Issue Date:
Amount Due: \$		Receipt No.:	
		Expiration from Issuance (Days): <input type="checkbox"/> 30 <input type="checkbox"/> 90 <input type="checkbox"/> 120 <input type="checkbox"/> 180 <input type="checkbox"/> W/ Permit:	
Financial Guarantees Required			
<input type="checkbox"/> Erosion Control: \$		<input type="checkbox"/> Other: \$	
<input type="checkbox"/> Protection: \$		<input type="checkbox"/> Performance: \$	
		<input type="checkbox"/> Maintenance: \$	

Revision Date: February 26, 2025



Ordinance No.:

A **Franchise Agreement** is required to provide telecommunications services to any person or area within the city via the public rights-of-way. An application is complete when it is accompanied by the following items. Additional information may be required. See Brier Municipal Code (BMC) Title 4 – Telecommunications for complete definitions and requirements.

- ☐ 1. Public Works Application form, with original signature(s) and Application Deposit: \$2,000.
- ☐ 2. Non-Resident Business License Application, with original signature(s).
- ☐ 3. The names of all affiliates and subsidiaries of the applicant;
- ☐ 4. A description of the telecommunications services and transmission medium that will be used to offer or provide such telecommunications services.
- ☐ 5. An accurate map showing the location of any existing telecommunications facilities in the city that applicant intends to use or lease.
- ☐ 6. One (1) copy of a written statement addressing the following:
 - A. Whether the applicant intends to provide cable service, video dialtone service, other video programming service or telecommunication services, and sufficient information to determine whether such service is subject to cable franchising;
 - B. Compliance with applicable federal and state telecommunications laws, regulations and policies;
 - C. A description of the services or facilities that the applicant will offer or make available to the city and other public, educational and governmental institutions;
 - D. A description of applicant's access and line extension policies;
 - E. The area or areas of the city the applicant desires to serve and a schedule for building out (offering service to) the entire franchise area; and
 - F. The availability of alternate routes and/or locations for the proposed facilities.
- ☐ 7. Two (2) sets of preliminary engineering plans, specifications and a network map of the facilities to be located within the city prepared by a Washington-State licensed professional engineer:
 - A. Date, scale, and north arrow;
 - B. The location and route requested for applicant's proposed telecommunications facilities;
 - C. The location of all overhead and underground public utility, telecommunication, cable, water, sewer, drainage and other facilities in the public way along the proposed route;
 - D. The location(s), if any, for interconnection with the telecommunications facilities of other telecommunications carriers;
 - E. Existing improvements;
 - F. Location of adjacent easements with recording number and a copy of the easement, if using for construction purposes; and
 - G. The specific trees, structures, improvements, facilities and obstructions, if any, that applicant proposes to temporarily or permanently remove or relocate.
- ☐ 8. If applicant is proposing to install overhead facilities, evidence that surplus space is available for locating its telecommunications facilities on existing utility poles along the proposed route.
- ☐ 9. If applicant is proposing an underground installation in existing ducts or conduits within the public ways, information in sufficient detail to identify:
 - A. The excess capacity currently available in such ducts or conduits before installation of applicant's telecommunications facilities;
 - B. The excess capacity, if any, that will exist in such ducts or conduits after installation of applicant's telecommunications facilities; and
 - C. Evidence of ownership or a right to use such ducts or conduits.

[illegible]



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FRANCHISE AGREEMENT APPLICATION

REQUIRED SUBMITTALS

- ☐ 10. If applicant is proposing an underground installation within new ducts or conduits to be constructed within the public ways:
- A. The location proposed for the new ducts or conduits; and
 - B. The excess capacity that will exist in such ducts or conduits after installation of applicant's telecommunications facilities;
- ☐ 11. A preliminary construction schedule and completion date;
- ☐ 12. Information to establish that the applicant has obtained all other governmental approvals and permits to construct and operate the facilities, and to offer or provide the telecommunications services, including, but not limited to, copies of all requisite licenses, certificates, and authorizations from the Federal Communications Commission, the Washington Utilities and Transportation Commission, and any other federal or state agency with jurisdiction over the activities proposed by the applicant.
- ☐ 13. A copy of all insurance policies as required per BMC 4.14.240.

For Staff Use ONLY	
Verified	Waived

APPLICANT ACKNOWLEDGEMENT

I have read, reviewed and understand the conditions stated below and I am familiar with Title 4 of the Brier Municipal Code regarding Telecommunications Right-of-Way Use Authorizations.

Initials

_____ A Franchise Agreement is valid for five (5) years from the date of issuance. Renewal of the Telecommunications Authorization may be granted pursuant to Brier Municipal Code 4.06.120.

_____ A separate Telecommunications Right-of-Way Use / Street Opening Permit is required for any work, construction, development, excavation, or installation of any equipment or facilities within the public right-of-way or on city property.

_____ It is the applicant's responsibility to ensure that all applicable codes are complied with and that all contractors and subcontractors are licensed to do work in the State of Washington and the City of Brier.

_____ No cutting of fully improved streets or sidewalks is allowed without prior approval from the City of Brier.

_____ A new application is required for any work not included in the original authorization.

_____ Whenever a new street is accepted from a developer or a new overlay is completed, a five (5) year moratorium on pavement excavation and trenching goes into effect. This could result in delaying further construction of utilities except in the event of an emergency.

Exception: Should a new street or new overlay be excavated or trenched, a full or partial street-width overlay will be required, regardless of the pavement area disturbed. All existing pavement shall receive a two (2) inch grinding prior to the overlay. All overlays shall extend ten (10) feet beyond the edge of the trench.

Signature of Applicant: _____ Date: _____

Please Print Name: _____

FOR CITY USE ONLY

Date	Action / Notes